

THE MINUTES OF LYNG PARISH COUNCIL MEETING HELD ON WEDNESDAY 17th JUNE 2026 STARTING AT 7.30PM IN THE VILLAGE HALL.

Present: Cllr Steve Davies, Cllr Steve Wright, Cllr Robert Goodyer, Cllr Helen Young, Cllr J. King and Cllr Vicky Moore.

Parish Clerk - Jo Boxall and 3 members of the public.

District Cllr G. Bambridge

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Dillon-Hatcher. Cllr Moore confirmed that she would be running late.

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

No declarations of interest were received.

3. MINUTES

Minutes of the Annual Parish meeting and the Annual Parish Council Meeting held on 6th May 2026 were unanimously **AGREED** as a true record as proposed by Cllr Davies, seconded by Cllr Goodyer. Minutes were duly signed.

4 INFORMATION ON MATTERS ARISING –

All matters were covered elsewhere on the agenda.

5. TO RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLOR AND POLICE

County Cllr P. Carr sent his apologies and confirmed he would be sending monthly reports to Parish Councils and was hoping to attend soon. District Cllr G. Bambridge gave a brief report on district matters, confirming that Breckland were reviewing matters considering the impending government reorganisation, and highlighted opportunities for grant funding. Police were not in attendance.

6. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK ON AGENDA ITEMS

No comments were received.

7. SAM2

It was unanimously **AGREED** to pay for the repair to the SAM2 (expected to be £250) due to an issue with the Bluetooth within the sign which has now been rectified and tested to ensure it is now fully functioning as proposed by Cllr Davies, seconded by Cllr Goodyer. All data to date has been published on the Council's website.

8. PLAY AREA - To receive update and consider / approve further action.

The notices for the play area were received. It was reported that there was CCTV showing youngsters throwing the rubber chippings at other youngsters outside the village hall. Following discussion, it was unanimously **AGREED** that Cllr Davies would take further action to try and identify the youngsters concerned and would then contact the Police Neighbourhood Team to seek advice on taking matters further, as proposed by Cllr Wright, seconded by Cllr Goodyer.

9. BRECKLAND LOCAL PLAN – To receive update

No update was available. It was understood that the next stage of the plan would be published in July (Regulation 19)

10. TO CONSIDER / APPROVE RESIDENTS PROPOSAL FOR A VILLAGE "WIND PHONE" (GRIEF SUPPORT PROJECT)

A request was received from a resident looking to install a "Wind Phone" on the open space in front of The Fox. A Wind Phone is an unconnected, vintage-style telephone booth placed in a peaceful spot. It provides a private, nature-based space where anyone experiencing grief can visit, pick up the receiver, and hold symbolic, one-way conversations with loved ones they have lost. Structure: It was confirmed that the group would source an old, classic phone box for the project, Impact: It requires no electricity or active utility connections, so there will be no ongoing running costs or disruptive installation work. Funding: The purchase and setup are being handled independently; the Parish Council are not being asked for funding. Concern was expressed that the area outside The Fox would not be a good location as it was next to the road. No other area in the village were considered as suitable (it was acknowledged that most 'wind phones' have been installed in beauty spots). Although it was acknowledged that this was a lovely idea, it was unanimously **AGREED** to refuse the request as proposed by Cllr Davies, seconded by Cllr King.

11. TO CONSIDER / APPROVE REQUEST FOR A NOTICEBOARD OUTSIDE THE FOX

The new landlord at the Fox (pub) is seeking permission to erect a community notice board on the green at the front of the pub on Parish Council land. There would not be any cost to the PC. It was confirmed that the noticeboard could be used for everyone in the village to publish events / information and the key would be kept behind that bar at The Fox. It was unanimously **AGREED** to approve the request as proposed by Cllr Wright, seconded by Cllr Goodyer.

12. TO CONSIDER REQUEST FROM VILLAGE HALL REGARDING GRASS CUTTING

An email was received from the Village Hall asking the Parish Council to obtain a quote from the Grounds Maintenance Contractor to cut the grass areas outside the village hall and for the Village Hall to reimburse the Parish Council. The Clerk highlighted that as a separate invoice would be required, the Trustees would be best to request the information directly from the Contractor to avoid double handling, this was agreed by the Parish Council.

13. CHURCHYARD / CEMETERY –

To receive update and approve further action following cemetery inspection.

Emails were received from residents expressing concern about the Council's request to remove tributes from the length of the grave and requesting a review of this decision. A cemetery inspection was carried out last week and it was noted that stone vases and tributes were still in the middle of grave spaces. It was also noted that there was several glass tributes / glass and pottery vases which posed a health and safety hazard. Following discussion, it was **AGREED** that it would be at the discretion of the Council to allow tributes on new grave spaces pending settlement of the ground. It was **AGREED** with one abstention that the stone vases would be respectfully moved next to the headstones and any glass / pottery (breakables) removed from the cemetery as proposed by Cllr Davies, seconded by Cllr Goodyer.

To consider / approve quote/s for mole removal in the cemetery.

A quote was received for mole removal from a local contractor (three companies had been contacted) who charges £30 per visit and can normally solve problem in 3-5 visits. It was acknowledged that they will need to charge if any traps get stolen or damaged.

No mole activity was noted during the last cemetery inspection, but it was agreed to continue to monitor the cemetery and engage the services of the mole removal contractor should this change, as proposed by Cllr Goodyer, seconded by Cllr Moore.

To review / approve cemetery fees for non-residents (with a family connection to the village)

Following discussion, it was unanimously **AGREED** that non-residents (but with a family connection to the village) would be charged a double interment fee as proposed by Cllr Wright, seconded by Cllr King. Cemetery fees / rules to be reviewed. This would not affect those residents who had to move from the village into a nursing home.

14. HIGHWAY MATTERS–

To receive update on highways matters

No additional matters were raised.

To receive update and approve further action as appropriate on weight limit in the Village.

An email received from Highways Area Manager-South Area confirming that, *'Lyng is not anticipated to experience a comparable increase in traffic. Key movements are expected to remain focused on established corridors such as Wood Lane via Weston Longville or Lenwade. On that basis, specific mitigation measures have not been identified for Lyng at this stage'*.

Cllr Young highlighted that Lyng has experienced a significant increase in through traffic since the development of the NDR (and this is prior to the commencement of A47 dualling work), whereby there is a 'rat run' between the A47 and the A1067.

Further to this, Cllr Davies and Cllr Young attended a meeting on Monday with the Highway Network & Digital Innovation Manager, a report outlining the discussion is to be circulated to Councillors. A further report was expected outlining options for further consideration. It was acknowledged that MP George Freeman had supported the efforts of the Parish Council and residents.

15. TO RECORD PLANNING ISSUES

a) To consider planning applications

No planning applications were received.

b) To consider late planning applications

No late planning applications were received.

c) To receive decisions from Breckland District Council

No decisions were received from Breckland District Council.

16. FINANCE

a) To received financial update and receipts / payments to 5th June 2026

The balances of accounts as at 5th June 2026 were confirmed as follows; Community account £20437.07, Business Premium account £9083.65, Earmarked reserves £7553.76, Play area £707.94, Memorial bench £661.01. Bank reconciliation / budget comparisons were carried out / circulated by the Clerk.

b) To approve payments made and to be made & record receipts

All payments made since the last meeting to date in accordance with the schedule below were unanimously **AGREED**, and receipts noted as proposed by Cllr Goodyer, seconded by Cllr Moore.

PAYMENTS				
18th May 2026		Oliver Husar - Tree work village		£1,440.00
20th May 2026		Community Car Scheme April		£84.70
20th May 2026		Norfolk ALC annual membership		£235.41
20th May 2026		TTSR Grounds Maintenance		£1,088.78
20th May 2026		Clear Council - Insurance		£641.82
29th May 2026		Mrs Jo Boxall - May salary & exps		£577.15
29th May 2026		HMRC PAYE & Employers NI		£55.41
1st June 2026		Value Products Ltd - signage for play area (chippings)		£68.81
1st June 2026		Lyng Village Hall-May Hall hire		£18.00
5 th June 2026		Community Car Scheme (arrears £29.20)		£182.60
RECEIPTS				
8 th June 2026		Business Premium – earmarked reserves	£19.73	
		Business Premium – Playground reserves	£1.81	
		Business Premium - Savings	£25.88	
11 th June 2026		Burial Fees	£871.00	
FUTURE PAYMENTS				
30 th June 2026		Mrs Jo Boxall – June salary & exps		£577.15
		HMRC PAYE		£55.41

c) To receive update on Community Car Scheme mileage payments and approve payment of arrears.

An email was received from Breckland confirming that 'Community car schemes (CCS) can now reimburse their volunteer drivers 55p per mile. The Government announced the increase to the Approved Mileage Allowance Payment (AMAP) on 21 May 2026, and it's been backdated to 6 April 2026.' Breckland has been asked to confirm if the additional 10p will be met from the PC & Breckland grant. It was unanimously **AGREED** that arrears will need to be met from the PC & Breckland as there was no way of requesting additional monies from the passengers and until Breckland confirm otherwise, payments of £0.35p will be paid to the drivers from the Parish Council CCS funds and not by passengers as proposed by Cllr Davies, seconded by Cllr Wright.

17. TO NOTE CORRESPONDENCE, RECEIVE ITEMS FOR INFORMATION & FUTURE AGENDA

Future agenda items to include the Cemetery, Breckland Local Plan, Highway matters (following receipt of report from Highways)

18. DATE OF NEXT MEETINGS – To approve the date of the next meeting – 15th July 2026

The date of the next meeting was agreed as Wednesday 15th July at 7.30pm

19. TO CLOSE THE MEETING

There being no further business, the meeting was closed at 20.21pm