

THE MINUTES OF LYNG PARISH COUNCIL MEETING HELD ON WEDNESDAY 15th JULY 2026 STARTING AT 7.30PM IN THE VILLAGE HALL.

Present: Cllr Steve Davies, Cllr Robert Goodyer, Cllr Helen Young, Cllr J. King and Cllr Vicky Moore.

Parish Clerk - Jo Boxall and 1 member of the public.

District Cllr G. Bambridge

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Steve Wright.

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

No declarations of interest were received.

3. MINUTES

Minutes of the Parish Council Meeting held on 17th June 2026 were unanimously **AGREED** as a true record as proposed by Cllr Davies, seconded by Cllr Goodyer. Minutes were duly signed.

4 INFORMATION ON MATTERS ARISING –

It was reported that Highway contractors, tasked to ensure the drains from the road to the ditch were clear had complained that the silt was not cleared from the ditch, saying this made their work almost pointless. The Clerk chased the contractor, and it was confirmed that the work would be carried out in July to clear the ditch.

5. TO RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLOR AND POLICE

County Cllr P. Carr sent a monthly report which was circulated to Councillors. District Cllr G. Bambridge gave a brief report on district matters, including the Local Plan consultation. It was confirmed that there was no allocation for Lyng due to Highway concerns. Residents have expressed concern over the proposed Bark Processing Plant as this will affect Lyng from a Traffic perspective. The Parish Council were not advised of the application. The Local Government Reorganisation is still ongoing despite the political uncertainty. Police were not in attendance.

6. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK ON AGENDA ITEMS

No comments were received.

7. SAM2– To receive update

Sam 2 data was circulated. It was acknowledged that one driver exceeds 50MPH on a daily basis. Cllr Davies will review data and pass the timings to the Police. The SAM2 is currently positioned at The Common pointing towards Heath Road. It was agreed to seek permission from Highways to position the SAM2 on a different post.

Cllr Young reported that there may be an issue with the SAM2 battery, it was unanimously **AGREED** that following further review, if the battery needs replacing, it should be replaced as proposed by Cllr Davies, seconded by Cllr Goodyer.

8. PLAY AREA

To receive update regarding CCTV of anti-social behaviour and approve further action regarding rubber chippings.

Cllr Davies reported that following on from the last meeting the two boys involved in the throwing of the rubber chippings from the play area were identified and the families have been spoken to. Assurance was received that the boys concerned would be severely spoken to. It was therefore unanimously **AGREED** that no further action be taken as long as there are no further incidents as proposed by Cllr Davies, seconded by Cllr Goodyer.

Cllr King joined the meeting.

Cllr Wright reported via email that there have been further incidences of the chippings being thrown around by other youngsters. As the installation of CCTV had previously been considered, it was unanimously **AGREED** that Cllr Davies would seek advice from the Police on what action could be taken and if installation of CCTV would be useful, as proposed by Cllr Davies, seconded by Cllr Young. It was confirmed that notices have now been put up.

To consider / approve new play area inspection officer.

As Cllr Wright had stepped down from carrying out play inspections, it was unanimously **AGREED** that Cllr Davies would take over in carrying out the play area inspections as proposed by Cllr Moore, seconded by Cllr Goodyer.

9. BRECKLAND LOCAL PLAN – To receive update

Following the cabinet decision on the 13th July regarding the draft Local Plan and Regulation 19 consultation, it was confirmed that the site previously proposed for Lyng – Land north of Heath Road approx. 50 dwellings had been withdrawn from Breckland's Local Plan due to Highway concerns. The development proposed in Bawdeswell, North Elmham and

Guist remained a concern as the developments would affect traffic on local roads. The Local Plan Regulation 19 Consultation is scheduled to run from 31st July to 16th September 2026.

10. TO CONSIDER / APPROVE PUBLISHING MINUTES IN HILL & VALE

As it was acknowledged that the publication deadline and meeting dates would often mean minutes published in the Hill and Vale would be out of date. It was unanimously **AGREED** that Cllr Davies would publish something in the Hill and Vale highlighting the Councils website and link to agendas, minutes and information as proposed by Cllr Davies, seconded by Cllr King.

11. CHURCHYARD / CEMETERY - To receive update and approve updated cemetery rules and cemetery fees

All vases / tributes had been carefully moved to the headstone or beside the headstone and this had been documented. Letters were sent to families where there were glass / breakable items on the grave. Broken glass was removed, and the family advised. A grave where edging and stones had been placed was cleared by the family.

It was unanimously **AGREED** to approve the revised cemetery fees and cemetery regulations as proposed by Cllr Davies, seconded by Cllr Moore.

12. HIGHWAY MATTERS– To receive update on highways matters and approve further action

An email was circulated from the Highway Network & Digital Innovation Manager, summarising the main points of discussion and asking Parish council to collect liveries of HGVs travelling through village. Any commonalities will be investigated to determine if local HGV operators are taking appropriate routes. Cllr Young confirmed that a camera will be set up to record lorries to collect data over the course of a day. SAM2 data has been sent to the Highway Manager for consideration. There was concern that the Parish Partnership Scheme had been scrapped as letters inviting applications are usually received in June.

It was noted that The Street, Lyng will be closed as Anglian Water are taking action to facilitate sluice valve repair work. There was no update on the bridge repair.

13. TO RECORD PLANNING ISSUES

a) To consider planning applications

PL/2026/0894/HOU - Single-storey rear extension and first-floor side extension with a new pitched roof connected to the existing roof. Installation of rooflights and photovoltaic (PV) panels at Rose Cottage Easthaugh Road, Lyng, NR9 5LN. The Council unanimously **AGREED** that they have no comments / objection to the application.

PL/2026/0928/FMIN -Demolition of light industrial premises and erection of 2 no. dwellings, garaging and new vehicular access at The Forge, The Street, Lyng, Norwich, Norfolk, NR9 5QZ.

The Council unanimously **AGREED** that they had no comment / objection as long as development did not add to the flood issues.

b) To consider late planning applications

No late planning application were received.

Although the Parish Council had not been advised, concern was raised regarding Planning Application Reference Number: PL/2026/0630/FMAJ.

Proposed new bark processing and storage facilities, inc welfare and office facilities, Installation of an externally located bark dryer, Installation of an 840kW biomass boiler for providing heat for the bark dryer, Weighbridge, hardstanding for the external storage and processing of bulk materials, staff car park, Lorry parking which is accompanied by an Environmental Statement and non-technical summary on land to east of Lyng Road, Hockering. Clerk to circulate the details to Councillors for consideration / comment.

c) To receive decisions from Breckland District Council

No decisions were received from Breckland District Council

14. FINANCE

a) To receive financial update & income / expenditure to 30th June 2026

The balances of accounts as at 30th June 2026 were confirmed as follows; Community account £20308.23, Business Premium account £9109.53, Earmarked reserves £ 7573.49, Play area £709.75, Memorial bench £661.01. Bank reconciliation / budget comparisons were carried out / circulated by the Clerk (budget figures to 10th July 2026).

b) To approve payments made and to be made & record receipts

All payments made since the last meeting to date in accordance with the schedule below were unanimously **AGREED**, and receipts noted as proposed by Cllr Davies, seconded by Cllr King

PAYMENTS			
25th June 2026	Westcotec - SAM2 repairs		£360.00
30th June 2026	Mrs Jo Boxall - June salary & exps		£584.43

30th June 2026	HMRC PAYE & Employers NI		£55.41
7th July 2026	TTSR Grounds Maintenance		£1,088.77
7th July 2026	Community Car Scheme June		£127.40
9th July 2026	Norfolk ALC Website hosting fees		£156.36
RECEIPTS			
11 th June 2026	Littleproud interment	£871.00	
FUTURE PAYMENTS			
31 st July & 31 st August 2026	Clerks' salary & exps Employers NI		£605.75 £26.81

c) To receive update to Community Car scheme funding and approve acceptance of further grant award

An email was received from Breckland confirming that they can increase their contribution of the 55p per-mile allowance for this financial year. It was unanimously **AGREED** to request the additional grant funding of £90.00, as proposed by Cllr Davies, seconded by Cllr Moore.

d) To consider / approve payment of Clerks 20 accrued hours

As the Clerk had accrued more than 20 hours from working on the end of year accounts and separating the Trustee / Council matters and taking time off in lieu was not an option, it was **AGREED** to pay the additional hours as proposed by Cllr Davies, seconded by Cllr Young. with Cllr Goodyer abstaining

15. TO NOTE CORRESPONDENCE, RECEIVE ITEMS FOR INFORMATION & FUTURE AGENDA

All correspondence received was circulated.

16. DATE OF NEXT MEETINGS – To approve the date of the next meeting as 9th September 2026

The date of the next meeting was agreed as Wednesday 9th September at 7.30pm

17. TO CLOSE THE MEETING

There being no further business, the meeting was closed at 20.16 pm.