

ALLOTMENT TO FORMER HIGHWAY SURVEYORS - Charity registration number: 286137

**Minutes from the Allotment to Former Highways Surveyors Meeting held on Wednesday 17th June at 20.21pm in the Village Hall. Present: Cllr Steve Davies, Cllr Steve Wright, Cllr Robert Goodyer, Cllr Helen Young, Cllr J. King and Cllr Vicky Moore
Parish Clerk - Jo Boxall and 3 members of the public.**

1. APOLOGIES FOR ABSENCE - To receive and note Apologies for Absence

Apologies for absence were received from Cllr Dillon-Hatcher.

2. TO RECORD DECLARATIONS OF INTEREST

Declaration of interest in matters relating to the allotments were received from Cllr King.

3. MEETING ADJOURNED FOR PUBLIC PARTICIPATION

No comments were received.

4. TO RECEIVE UPDATE / INFORMATION ON MATTERS ARISING

All matters were covered elsewhere on the agenda.

5. RECREATION GROUND – To receive update on matters arising

To receive update on Balance Challenge play equipment (gathering support) and approve further action (including possible request for grant funding)

A post was published on social media seeking support for the balance challenge equipment, suggestions were made for a zip wire, dog bins and a skate park with minimal support for the balance challenge. It was agreed to contact Finding Fitness and confirm that the Trustees would not be going ahead due to the lack of support. It was agreed to review at a later date.

To receive update and consider / approve further action regarding fencing between recreation ground /Fairmeadow.

Cllr Young highlighted that the fence between the recreation ground / Fairmeadow was in need of repair / replacement. It was confirmed that this was only a health and safety concern if people were trying to cut across the fencing (which they shouldn't be doing due to crops growing). Previous attempts to establish hedging had failed due to vandalism. It was unanimously **AGREED** to highlight the concerns on the village Facebook page acknowledging that the existing footpath is there only with the agreement with the farmer and can be withdrawn at any time with misuse as proposed by Cllr Wright, seconded by Cllr Moore.

To ratify approval for use of the recreation ground on 4th July for a community charity football tournament.

It was unanimously **AGREED** to support the community charity football tournament on 4th July and grant permission for a bouncy castle to be positioned on the field adjacent to the MUSA, near the goal area, to help make the event family-friendly and inclusive for spectators and local residents subject to completing a risk assessment and having public liability insurance as proposed by Cllr Davies, seconded by Cllr Goodyer.

Concern was raised about the recreation ground gate being left open by the ground's maintenance contractor. Clerk to contact them and remind them to shut the gate.

6. ALLOTMENTS – To receive update on matters arising

To acknowledge correspondence received from Allotment Association and consider / approve request to cut the hedge and request to place additional IBCs on site.

An email was received from the Allotment Association querying the rise in allotment fees and requesting details of income and expenditure for the Trust (A breakdown from 2020/21 to date highlighting income and expenditure was subsequently sent), the use of the tractor on the allotments (the tenant was asked to contact the Council directly with any request for review)

It was reported that the wooden post and gate which is located off the farm track between allotment 8b and 16 is in very poor repair. The post has rotted, and the gate is fragile leading to this not opening and closing as it should. This will be checked, and the Clerk will obtain quotes for replacement as necessary.

Although the Council had no objections in principle to the request for additional IBC's, it was agreed to consider this proposal at the next meeting due to late receipt of the proposed locations of the IBCs.

It was confirmed that hedge cutting could not be carried out until September so would be reviewed then. Clerk to contact Grounds Maintenance Contractor to confirm if allotment grass was being cut as it did not look like this was happening.

7. FINANCE - To receive a financial update and approve payments as necessary

Interest of £5.59 was received on 8th June 2026. The balance of the Allotment to Former Highways Surveyors Trust was confirmed as £1932.62 with the CCLA charities deposit fund £1253.09 as of 31st March 2026. Income from allotment rent was confirmed as £484.59 for 2026/27.

It was estimated that the Clerk spends on average 2 hours/month on allotment matters not currently accounted for as expenditure. It was agreed that the Clerk would maintain a separate account of hours spent on behalf of the Trustees. In respect of the allotments, it was confirmed that income (from rent) did not cover expenditure.

8. Correspondence

Correspondence received previously acknowledged elsewhere on the agenda.

9. To receive information and items for future agenda

It was unanimously agreed that the Clerk could attend courses on charity finance and charity management which to get further advice ensuring that the Trustees are meeting their obligations.

Future agenda items to include approval of the minutes from the meetings held on 6th May and 17th June.

10. To approve the date of the next meeting

The date of the next meeting was confirmed as 15th July to follow the Parish Council meeting.

11. To close the meeting

There being no further business, the meeting was closed at 20.40pm.