

THE MINUTES OF LYNG PARISH COUNCIL MEETING HELD ON WEDNESDAY 11th FEBRUARY 2026 STARTING AT 7.30PM IN THE VILLAGE HALL.

Present: Cllr Steve Davies, Cllr Steve Wright, Cllr Robert Goodyer, Cllr Helen Young, Cllr Vicky Moore and Cllr Dillon Hatcher
County Cllr B. Borrett, District Cllr G Bambridge
Parish Clerk - Jo Boxall and 5 members of the public.

1. APOLOGIES FOR ABSENCE

Apologies for Absence were received from Cllr King.

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

No declarations of interest were received.

3. MINUTES

Minutes of the Lyng Parish Council Meeting held on 3rd December 2025 were unanimously **AGREED** as a true record as proposed by Cllr Davies, seconded by Cllr Dillon Hatcher. Minutes were duly signed.

4. INFORMATION ON MATTERS ARISING –

The Post Office responded to the Council's concerns regarding the mobile service and confirmed – *'We raised your concerns with the Management Team, who confirmed that due to unforeseen circumstances and staffing shortages, the service has occasionally been unable to attend Lyng and other locations on the mobile route. They are supporting the Postmaster to ensure these incidents remain isolated and not a regular occurrence, and hope customers will see improvements in reliability.'*

5. TO RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLORS AND POLICE

A report received by email from County Cllr B. Borrett was circulated to Councillors. County Cllr Borrett gave a brief overview of Breckland's community land transfer proposals and confirmed that as there were current plans to announce the abolition of both Norfolk County Council and Breckland District Council in March, applications from Parish Councils could be time sensitive. There will be elections in May 2027 for the new council (unsure at present what this will look like). The postponed Mayoral elections will be held in May 2028 as well as County Council elections.

G Bambridge confirmed that he disapproved of the cancellation of any election.

6. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK ON AGENDA ITEMS

Concern was raised by residents about the deteriorating and dangerous state of the roads around Lyng exacerbated by the increase in the number of HGVs using the roads (especially since the closure of Wood Lane). Road deterioration included numerous potholes, broken edge of the road and the destruction of passing places. Cllr Davies encouraged residents to continue to report defects to NCC Highways. It was acknowledged that whilst work was being carried out on the A47, traffic would be worse. County Cllr Borrett agreed to speak to the local Highways engineer regarding the need for urgent repairs to the roads and advised the PC to send a formal letter to Highways highlighting these concerns. He also confirmed that he had spoken to Breckland about the proposed livestock market and asked to be involved with the discussions as this could also impact on the traffic on local roads.

7. SAM2

Data from The Street for the period 19th October to 13th November has been published on the website. No further update was received. It was expected that the SAM2 would be placed at The Common to count vehicles coming through village whilst Wood Lane is shut, in order to compare figures from last year.

8. PLAY AREA / PLAYING FIELD - To receive update and approve further action as necessary. I

Although a request was received from a Football Club to speak to the Council, no representatives were in attendance.

9. BRECKLAND LOCAL PLAN

To ratify Council's response to proposed housing allocation – approx. 50 Dwellings land north of Heath Road.

It was unanimously **AGREED** to ratify approval of the council's response to the proposed housing allocation, approx. 50. Dwellings land north of Heath Road as proposed by Cllr Dillon Hatcher, seconded by Cllr Young.

Breckland website confirmed *'Post consultation – Analysis of responses to take place between 16th December and 31st May 2026. Following the close of the consultation, Breckland Council will review the feedback given and publish the responses made. Breckland will then update the plan and go out to a Regulation 19 (pre submission) consultation within 2026. After the pre submission consultation closes, Breckland aim to submit the final plan to the Planning Inspectorate to be examined. Following the close of the examination the Planning Inspectorate will either find the plan to be "sound" or not. If found sound, Breckland will then look to adopt the plan and it will form part of the development plan for the area.'*

An email was received from Breckland confirming that Breckland Council is currently unable to demonstrate a 5-year supply of housing land. The latest calculation demonstrates a 2.8 year supply. Until work on the new Plan is at an advanced stage the lack

of a 5 Year Housing Land Supply, paragraph 11d of the NPPF applies.

10. LOCAL GOVERNMENT REORGANISATION – To receive update

An email was received confirming that Breckland District Council (BDC) is undertaking a district wide review of its land assets to ensure they continue to be protected, managed, and used for the benefit of the communities they serve. As part of the process, they want to provide all Parish Councils with the opportunity to take ownership of BDC owned land within their parish boundaries. Where appropriate and subject to the necessary governance and legal processes, the transfer of assets to Parish Councils would enable land to remain in local control and be managed directly for the benefit of residents. They ask if the PC could begin to consider whether there are any BDC land sites within your Parish that your Council may be interested in taking ownership of (Land at Farman Close was highlighted). It was confirmed that while officers will be contacting each Parish Council directly with more specific information on the terms of such Transfers, Breckland also welcomed expressions of interest submitted in advance. Concern was expressed about the land in question being at the end of an unadopted road and the financial implications of this. It was unanimously **AGREED** not to take further action to take ownership of this land as proposed by Cllr Davies, seconded by Cllr Wright.

11. CHURCHYARD / CEMETERY - To receive update

Cemetery inspection was outstanding due to inclement weather but would be carried out as soon as possible.

12. ALLOTMENTS – To receive update and consider applications from plot holders for fencing / shed

It was unanimously **AGREED** to grant permission to the Allotment Association to erect a wooden shed 8 x 6 ft with apex roof and installed next to the water tanks, for use by the allotment community, as proposed by Cllr Davies, seconded by Cllr Wright. Concern was raised by the Allotment Association that they were unable to act on behalf of other allotment tenants. Cllr Davies confirmed that the PC remained the decision makers and needed to meet GDPR requirements. A letter was received from allotment tenant plot 8A formally seeking permission to keep the fencing around their allotment plot. It was unanimously **AGREED** to approve the retention of the fencing as proposed by Cllr Wright, seconded by Cllr Dillon Hatcher.

13. POLICIES - To review, consider and approve the following policies – Equality & Diversity Policy, Grant award policy and application form

It was unanimously **AGREED** to approve the Equality & Diversity policy and the Grant award policy and application form as proposed by Cllr Dillon Hatcher, seconded by Cllr Goodyer.

14. HIGHWAY MATTERS

To receive update on highways matters including potholes and approve further action.

Concern was expressed about the condition of the roads (large potholes) most of which had not yet been repaired despite numerous reports from residents to Highways. It was agreed to send an email to highways copying in both the County and District Councillors. Cllr Dillon Hatcher agreed to draft this letter, including photographs and forward to the Clerk to circulate to Council for approval via email. Residents were encouraged to continue to report potholes to Highways. It was agreed to highlight this again on the village Facebook page. District Cllr Bambridge encouraged the PC to speak to Hockering, North Tuddenham and Elmham Parish Councils who had similar concerns and to remind NCC Highways of their promise to monitor all routes until the link road was completed as it was suspected that this is not being done.

To receive update and approve further action as appropriate on weight limit in the Village.

The Clerk contacted the Highways Engineer to try and obtain an update on the situation regarding a weight limit through Lyng as previous correspondence from Highways focused on traffic reduction (speeding deterrents) and a weight reduction for the bridge. Highways confirmed that *'The position remains the same, no weight restriction will be implemented in Lyng.'* Cllr Davies gave a brief overview of the situation regarding the weight limit. It was agreed that Cllr Young would lead in the fight for a weight limit through the village that does not penalise the farmers in the area (exceptions for access) with coordination through the Clerk.

Concern was raised about the proposed relocation plan for Norwich livestock market, from the city to Tuddenham, just south of Fox Lane junction with the A47 as this could further increase the number of HGV's and traffic using Lyng as a cut through. District Cllr Bambridge gave an overview of the proposal. As no application was yet received, it was agreed to wait for a planning application and respond accordingly once all information was received.

To ratify approval of quote for ditch clearance outside The Fox.

It was unanimously **AGREED** to ratify approval of the quote of £320 for ditch clearance as proposed by Cllr Davies, seconded by Cllr Wright. The inclement weather had prevented the work from being carried out to date.

To receive update on Flooding in Back Lane / Caddes Hill and approve further action.

There will be a meeting with Highways on 17th February at 10am on Back Lane to highlight the flooding issues. It was acknowledged that despite dredging drains on Back Lane, Cadders Hill and junction of Back Lane, the majority of the water is coming off the field so when it drains away, it leaves silt and mud. The road is also breaking up. District Cllr Bambridge raised flooding concerns with the Environment Agency, highlighting that the river Wensum is running high. It was acknowledged that some of the drains off Rectory Road are private, some are County Council and some Internal Drainage Board. Ditches have been filled in which exacerbates the situation. District Cllr Bambridge confirmed he would send some notes from his flooding conference to the PC for consideration.

15. TO RECORD PLANNING ISSUES

a) To consider planning applications

No planning applications were received.

b) To consider late planning applications

No late planning applications were received.

c) To receive decisions from Breckland District Council

No decisions were received from Breckland District Council.

16. FINANCE

a) To receive financial update & income / expenditure

The balances of accounts as at 31st January 2026 were confirmed as follows; Community account £17113.67, Business Premium account £9060.71, Earmarked reserves £4036.34, Play area £307.16, Memorial bench £654.46. Bank reconciliation / budget comparisons were carried out / circulated by the Clerk. Breckland confirmed receipt of the precept request for £26500. An internal control check was carried out with no concerns highlighted.

b) To approve payments made and to be made & record receipts

All payments made since the last meeting to date in accordance with the schedule below were unanimously **AGREED**, and receipts noted as proposed by Cllr Davies, seconded by Cllr Dillon Hatcher.

PAYMENTS				
8th December 2025		Community Car Scheme payments November		£105.25
8th December 2025		East Anglian Air Ambulance - grant donation		£50.00
31st December 2025		Mrs Jo Boxall - December salary & exps		£558.86
31st December 2025		HMRC PAYE & Employers NI		£39.10
7th January 2026		Community Car Scheme payments December		£128.50
27th January 2026		Norfolk PTS - Councillor training Robert Goodyer		£78.00
27th January 2026		Norfolk PTS - Councillor training Victoria Moore		£78.00
31st January 2026		Mrs Jo Boxall - January salary & Exps (includes £1.74 exps)		£560.80
31st January 2026		HMRC PAYE & Employers NI		£38.90
2 nd February 2026		Community Car Scheme payments January		93.75
2 nd February 2026		J Sayer – permissive footpath		235.00
RECEIPTS				
8 th December 2025		Interest business premium account 30933287	£26.36	
		Interest business premium account 634212	£11.74	
		Interest business premium account 93016897	£0.89	
20 th January 2026		Jordan Young Funeral Directors - Lawler	£358.00	
FUTURE PAYMENTS				
		Drain clearance outside The Fox		320.00
28 th February 2026		Mrs Jo Boxall – February salary & exps (includes £1.70 exp)		560.76
		HMRC PAYE Employers NI		38.90

c) To consider / approve Community Car Scheme Grant application for 2026/2027

The balance of the Community Car Scheme was confirmed as £1021.31 and grant expenditure of £726.87 to 31st January 2026. It was agreed to advertise the scheme and seek more volunteers. It was unanimously **AGREED** to request a grant of £750 for 2026/27 as proposed by Cllr Dillon Hatcher, seconded by Cllr Moore.

d) To approve / ratify increase in cemetery fees (in line with Church of England Parochial Fees)

It was unanimously **AGREED** to approve the increase in cemetery fees in line with the Church of England Parochial fees as proposed by Cllr Davies, seconded by Cllr Wright.

17. TO NOTE CORRESPONDENCE, RECEIVE ITEMS FOR INFORMATION & FUTURE AGENDA

Breckland land transfer – (as discussed under agenda item Government reorganisation)

An email was received from The Circuit requesting a Defibrillator check. Cllr Davies confirmed that following checks, everything was ok. Future agenda to include highway concerns - pot holes / weight limit, flooding, planning application for the cattle marked if received.

18. DATE OF NEXT MEETINGS – To approve the date of the next meeting – 11th March 2026

The date of the next meeting was agreed as 11th March 2026 starting at 7.30pm.

19. TO CLOSE THE MEETING

There being no further business, the meeting was closed at 20.44pm.