



Lyng Parish Council

Email - clerk@lyng-pc.gov.uk

NOTICE OF MEETING & SUMMONS TO ATTEND

**THERE WILL BE A MEETING OF LYNG PARISH COUNCIL TO BE HELD IN THE VILLAGE HALL,
ON WEDNESDAY 22nd OCTOBER 2025 at 7:45pm**

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
To receive and note Apologies for Absence as previously notified to the Parish Clerk
- 2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**
To receive Members' Declarations of Interest in Agenda Items and to note the granting of any Requests for Dispensations
- 3. MINUTES**
To receive and confirm Minutes of the Parish Council Meeting held on 10th September 2025.
- 4. CO-OPTION OF NEW COUNCILLOR – To receive / consider application/s for new Councillor**
- 5. INFORMATION ON MATTERS ARISING –**
To receive information on any Matter Arising from the Minutes not listed elsewhere on the agenda.
- 6. TO RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLORS AND POLICE**
To receive written and/or verbal Reports from Representatives
- 7. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK ON AGENDA ITEMS**
- 8. SAM2– To receive updates**
- 9. PLAY AREA / PLAYING FIELD**
To receive update and approve further action as necessary.
To consider / approve further action regarding target trainer and associated lottery grant application.
- 10. BRECKLAND LOCAL PLAN – To receive update and approve response to proposed housing allocation.**
- 11. TREE SURVEY – To receive update following tree survey and approve quotes received**
- 12. CHURCHYARD / CEMETERY - To receive update**
- 13. ALLOTMENTS –**
To receive update and confirm access situation regarding plot 10.
- 14. POLICIES - To review, consider and approve the following policies – IT Policy, co-option policy and associated documents and public participation policy**
- 15. HIGHWAY MATTERS–To receive update / approve further action as appropriate on highway matters**

To consider further action regarding Highway matters

- 16. TO RECORD PLANNING ISSUES**
 - a) To consider planning applications**
PL/2025/1512/CLEUD - Application for a Lawful Development Certificate for an Existing Use or Operation or Activity, including those in breach of a planning condition Town and Country Planning Act 1990 (as amended) Occupation of the dwelling known as Springfield in breach of the agricultural occupancy condition 1 of planning permission ML3700 dated 2nd February 1968 at Springfields Collens Green, Lyng, Norwich, Norfolk, NR9 5LH
 - b) To consider late planning applications**
 - c) To receive decisions from Breckland District Council**
- 17. FINANCE**
 - a) To receive financial update & income / expenditure**
 - b) To approve payments made and to be made & record receipts**
- 18. TO NOTE CORRESPONDENCE, RECEIVE ITEMS FOR INFORMATION & FUTURE AGENDA**
- 19. DATE OF NEXT MEETINGS – To review and approve future meetings**
To confirm the date of the next meeting as 19th November 2025.
- 20. TO APPROVE EXCLUSION OF THE PRESS AND PUBLIC UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DURING DISCUSSION OF AGENDA ITEM 21.**
- 21. TO REVIEW PERFORMANCE, REVIEW / APPROVE CLERKS SALARY FOR PERIOD 1ST APRIL 2026-31ST MARCH 2027.**
- 22. TO CLOSE THE MEETING**

NOTES - This Meeting is open to the Public and the Press. Copies of this Agenda and the Draft Minutes referred to above are available from the Parish Clerk. They may also be downloaded from the Parish Council's website at www.lyng-pc.gov.uk. Any reports marked as "attached" will be available on the website (unless marked confidential).

Planning Applications listed above are those notified to the Parish Council at the time of publication of the agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed online please go to www.breckland.gov.uk and follow the links through to planning.

Mrs. Jo Boxall- Lyng Parish Clerk

17th October 2025