



Lyng Parish Council

Email - clerk@lyng-pc.gov.uk

NOTICE OF MEETING & SUMMONS TO ATTEND

**THERE WILL BE A MEETING OF LYNG PARISH COUNCIL TO BE HELD IN THE VILLAGE HALL,
ON WEDNESDAY 10th SEPTEMBER 2025 at 7:45pm**

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive and note Apologies for Absence as previously notified to the Parish Clerk

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

To receive Members' Declarations of Interest in Agenda Items and to note the granting of any Requests for Dispensations

3. MINUTES

To receive and confirm Minutes of the Annual Parish Meeting and Annual Parish Council Meeting held on 16th July 2025.

4. CO-OPTION OF NEW COUNCILLOR – To receive / consider application/s for new Councillor

5. INFORMATION ON MATTERS ARISING –

To receive information on any Matter Arising from the Minutes not listed elsewhere on the agenda.

6. TO RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLORS AND POLICE

To receive written and/or verbal Reports from Representatives

6. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK ON AGENDA ITEMS

7. SAM2 & COMMUNITY SPEED WATCH – To receive updates

8. PLAY AREA / PLAYING FIELD

To receive update and approve further action as necessary.

To consider / approve further action regarding target trainer and associated lottery grant application.

9. BRECKLAND LOCAL PLAN – To receive update and approve further response as appropriate.

10. TREE SURVEY – To receive update following tree survey and approve quotes received

11. CHURCHYARD / CEMETERY - To receive update

To consider / approve further action to repair Cemetery gate.

12. ALLOTMENTS –

To receive update and consider/ approve further action regarding blocked path.

To consider / approve further action regarding complaints / concern about chickens on the allotments.

To consider/approve request from Allotment Association to abstract more water from the stream and to place two more IBCs

- 13. POLICIES - To review, consider and approve the following policies – bullying and harassment policy, Code of Conduct and Model Publication Scheme.**
- 14. HIGHWAY MATTERS–To receive update / approve further action as appropriate on highway matters**
To consider further action regarding Highway matters
- 15. TO RECORD PLANNING ISSUES**
a) To consider planning applications
PL/2025/1259/VAR
Removal of condition 3 on PP 3PL/20210443/F Removal of condition 3 on PP 3PL/20210443/F The site shall not be used as a caravan site after 5th January or before 1st March in any one year. Any caravan which remains on the site (between these dates shall not be occupied or used for the purpose of the use hereby permitted) at Utopia Paradise Caravan Site Farman Close, Lyng, Norfolk
- b) To consider late planning applications**
c) To receive decisions from Breckland District Council
- 16. FINANCE**
a) To receive financial update & income / expenditure
b) To approve payments made and to be made & record receipts
c) To receive External Auditors Report & Certificate and publication of Notice of Conclusion of Audit
- 17. TO NOTE CORRESPONDENCE, RECEIVE ITEMS FOR INFORMATION & FUTURE AGENDA**
- 18. DATE OF NEXT MEETINGS – To review and approve future meetings**
To confirm the date of the next meeting as 8th October 2025. Future meetings were confirmed as
- 19. TO CLOSE THE MEETING**

NOTES - This Meeting is open to the Public and the Press. Copies of this Agenda and the Draft Minutes referred to above are available from the Parish Clerk. They may also be downloaded from the Parish Council's website at www.lyng-pc.gov.uk. Any reports marked as "attached" will be available on the website (unless marked confidential).
Planning Applications listed above are those notified to the Parish Council at the time of publication of the agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed online please go to www.breckland.gov.uk and follow the links through to planning.

Mrs. Jo Boxall- Lyng Parish Clerk

5th September 2025